



"PUBLIC NOTICE OF MEETING"

**Pursuant to Section 19.84, Wis. Stats., notice is hereby given to
the public that the following meetings will be held**

**THE WEEK OF
JANUARY 27 – 31, 2020**

MONDAY, JANUARY 27, 2020

*4:30 pm	Board of Adjustment	Room 391, Northern Building 305 E. Walnut Street
*6:00 pm	Land Conservation Subcommittee	Room 200, Northern Building 305 E. Walnut Street
*6:15 pm	Planning, Development & Transportation Committee	Room 200, Northern Building 305 E. Walnut Street

TUESDAY, JANUARY 28, 2020

(No Meetings)

WEDNESDAY, JANUARY 29, 2020

(No Meetings)

THURSDAY, JANUARY 30, 2020

*5:30 pm	Education & Recreation Committee	Room 200, Northern Building 305 E. Walnut Street
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FRIDAY, JANUARY 31, 2020

(No Meetings)

ZONING

Brown County



305 E. WALNUT STREET, ROOM 320
P.O. BOX 23600
GREEN BAY, WISCONSIN 54305-3600

PHONE (920) 448-6480 FAX (920) 448-4487
WEB SITE www.co.brown.wi.us/zoning

WILLIAM BOSIACKI

ZONING ADMINISTRATOR

AGENDA
BROWN COUNTY BOARD OF ADJUSTMENT
January 27th, 2020 - 4:30 pm
Northern Building, Room 391
305 E. Walnut St.
Green Bay, WI 54301

This meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the Board may convene in closed session. The following matters may be considered:

1. Call meeting to order at 4:30 pm and verify door is open to the public.
2. Roll call: X if present, E if excused, and U if unexcused.
 - a. Chairman Bill Ullmer _____, Secretary Dick Huxford _____, Tom Perock _____, Alternate Debbie Diederich _____.
3. Review and approve the minutes from previous meeting.
4. Old business.
5. New business and announcement of agenda for public hearing.
 - a. Steven Zingler 4383 Nicolet Dr., Green Bay, WI 54311, Parcel # SC-1602-23
 - b. Cary Anderson 4843 Edgewater Beach Rd., Green Bay, WI 54311, SC-1604-12.
 - c. Todd Anderson 4367 Nicolet Dr., Green Bay, WI 5431, Parcel # SC-1602-19.
6. Public Notice – Class II – Green Bay Press-Gazette, on January 12th and January 19th, 2020.
7. Describe Board's authority and rules of hearing.
8. **Open Public Hearing.**
 - ❖ Read appeal(s) and discuss in order as determined by Board.
9. **Close Public Hearing.**
10. Deliberation, findings of fact, conclusions of law, decisions and determinations on appeal(s).
Complete all three standards – if all three cannot be met, the variance(s) cannot be granted.
11. Other business.
12. Adjourn meeting.

Date: January 8th, 2020
Administrator

By: Matt Heyroth, Assistant Zoning

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the Brown County Planning and Land Services Department at (920) 448-6480 at least two business days before the meeting so that appropriate accommodations can be made. Persons who are members of another governmental body, but who are not members of this Board, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.



Turning
Brown
Green

PUBLIC NOTICE

Notice is hereby given that a public hearing will be held before the Board of Adjustment ("Board"), created under and by virtue of the Brown County Shorelands and Wetlands Ordinance, Chapter 22; and Floodplains Ordinance, Chapter 23, in Room 391, 3rd floor of the Northern Building, 305 E. Walnut St., Green Bay, on Monday the 27th day of January, 2020, at 4:30 p.m. on an appeal taken by Steven Zingler, denying his request for a seawall. The property is located in the Town of Scott, 4383 Nicolet Dr., Parcel # SC-1602-23 ("Property").

On appeal taken by Cary Anderson, denying her request for reduced amount of fill around foundation for flood proofing. The property is located in the Town of Scott, 4383 Edgewater Beach Rd., Parcel # SC-1604-12 ("Property").

On appeal taken by Todd Anderson, denying his request for fill/retaining wall within 35 feet of tributary to the Bay of Green Bay. The property is located in the Town of Scott, 4367 Nicolet Dr., Parcel SC-1602-19 ("Property")

All persons interested are invited to attend the said public hearing and be heard or to provide written comments to the Brown County Planning and Land Services Department, located at 305 E. Walnut St., Green Bay, WI 54301, prior to January 24th, 2020.

The Board will accept and review all pertinent information relative to the above listed item(s) during open session of the January 27th, 2020 public hearing.

Please note that upon reasonable notice, efforts will be made to accommodate the needs of any person wishing to attend who, because of disability, requires special accommodation through appropriate aids and services. Call (920) 448-6480 for arrangements.

Dated this 12th and 19th day of January, 2020.

Brown County Board of Adjustment
Bill Ullmer
Richard Huxford
Tom Perock
Debbie Diederich - Alternate

BOARD OF SUPERVISORS

Brown County



305 E. WALNUT STREET
P. O. BOX 23600
GREEN BAY, WISCONSIN 54305-3600
PHONE (920) 448-4015 FAX (920) 448-6221

LAND CONSERVATION SUBCOMMITTEE
Norbert Dantine, Chair; Dave Kaster, Vice Chair
Steve Deslauriers, Bernie Erickson, Alex Tran
Citizen Rep: Stan Kaczmarek

LAND CONSERVATION SUBCOMMITTEE

Monday, January 27, 2020

6:00 PM

**Room 200, Northern Building
305 E. Walnut Street**

**NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY TAKE ACTION ON
ANY ITEMS LISTED ON THE AGENDA**

- I. Call Meeting to Order.
- II. Approve/Modify Agenda.
- III. Approve/Modify Minutes of December 16, 2019.

Comments from the Public

Land Conservation Department

1. Budget Status Financial Report for November 2019 - Unaudited.
2. Director's Report.
 - a. Wildlife Damage Update.
 - b. Silurian Bedrock Performance Standard Implementation.

Other

3. Such Other Matters as Authorized by Law.
4. Adjourn.

Norb Dantine, Jr., Chair

Notice is hereby given that action by the Committee may be taken on any of the items which are described or listed in this agenda.

Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

BOARD OF SUPERVISORS

Brown County



305 E. WALNUT STREET
P. O. BOX 23600
GREEN BAY, WISCONSIN 54305-3600
PHONE (920) 448-4015 FAX (920) 448-6221

PLAN, DEV. & TRANS. COMMITTEE
Bernie Erickson, Chair; Dave Kaster, Vice Chair
Norbert Dantine, Steve Deslauriers, Alex Tran

**PLANNING, DEVELOPMENT &
TRANSPORTATION COMMITTEE**
Monday, September, 2019
Approx. 6:15 PM (Or to follow Land Con)
Room 200, Northern Building
305 E. Walnut Street

**NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY TAKE ACTION ON
ANY ITEMS LISTED ON THE AGENDA**

- I. Call Meeting to Order.
- II. Approve/Modify Agenda.
- III. Approve/Modify Minutes of December 16 and Special December 16, 2019.
- IV. 2020 Tentative PD&T Meeting Dates.

Comments from the Public

Consent Agenda

1. Solid Waste Board Minutes (November 18, 2019).

Communications

2. Communication from Supervisor Tran re: Request to have the DNR give Brown County a report on the PFA's contamination issue in Brown County. *Referred from January County Board.*
3. Communication from Supervisor Borchardt re: That Brown County support state legislation that addresses PFA's in Wisconsin that will properly regulate, educate, and clean up contamination in Northeast Wisconsin and the state. *Referred from January County Board.*

Extension

4. Budget Adjustment Request (20-009): Any increase in expenses with an offsetting increase in revenue.
5. Resolution Regarding Table of Organization Change for UW Extension LRE 4-H Program Assistant.
6. Director's Report.

Port & Resource Recovery

7. Budget Adjustment Request (19-105): Any increase in expenses with an offsetting increase in revenue.
8. Resolution Supporting the Establishment of an Intermodal Freight Facility at the Port of Green Bay.
9. South Landfill Excavation & Site Work RFB – Request for Approval.
10. 2020 Resource Recovery Public Communication Plan – Request For Approval.

11. Environmental Groundwater Monitoring RFQ – Update.
12. Director’s Report.

Airport

13. November 2019 Unaudited Airport Financials (attached)
14. 12+ Hour Shift Report (attached)
15. Director’s Report.
 - a. Winter Operations Update.
 - b. Year-End Passenger Traffic Update.
 - c. Projects:
 - i. Exit Lane Breach Control (ELBC).
 - ii. Restaurant Rehabilitation.
 - iii. Our Brown County Exhibit.
 - iv. Art Garage Exhibit.
 - v. Library Collaboration.

Public Works

16. Family Bathroom Plan Report.
17. Resolution Authorizing County Trunk Highway Jurisdictional Revisions on County Highway S, In The Town of Lawrence, Brown County.
18. Discussion and Possible Action 2020 Capital Improvement Projects.
19. Summary of Operations Report.
20. Director’s Report.

Planning & Land Services; Planning Commission; Zoning; Extension – No agenda items.

Other

21. Acknowledging the bills.
22. Such other matters as authorized by law.
23. Adjourn.

Bernie Erickson, Chair

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BOARD OF SUPERVISORS

Brown County



305 E. WALNUT STREET
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PHONE (920) 448-4015 FAX (920) 448-6221

EDUCATION & RECREATION COMMITTEE

John Van Dyck, Chair
Paul Ballard, Vice Chair
David Landwehr, Kathy Lefebvre, Ray Suennen

EDUCATION & RECREATION COMMITTEE

THURSDAY, JANUARY 30, 2020

5:30 pm

**Room 200, Northern Building
305 E. Walnut St., Green Bay, WI**

**NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY TAKE ACTION
ON ANY ITEMS LISTED ON THE AGENDA**

**** NOTE DATE, TIME & LOCATION****

- I. Call Meeting to Order.
- II. Approve/Modify Agenda.
- III. Approve/Modify Minutes of December 16, 2019.

Comments from the Public

Consent Agenda

1. Library Board Minutes of October 17, November 21 & December 19, 2019.
2. Neville Public Museum Governing Board Minutes of December 9, 2019 & January 13, 2020.
3. Golf Course Budget Status Financial Report for November 2019 – Unaudited.
4. Museum Budget Status Financial Report for November 2019 - Unaudited.
5. Parks Budget Status Financial Report for November 2019 – Unaudited.
6. NEW Zoo Budget Status Financial Report for November 2019 – Unaudited.
7. Audit of Bills.

Golf Course

8. Golf Course Superintendent's Report.

Library

9. Library Report/Director's Report.

Museum

10. Museum Director's Report.

NEW Zoo and Adventure Park

11. Director's Report.

Parks Department

12. Discussion and Review: Fairgrounds Restroom/Shower Building plan and phase review.
13. Update re: Boat landing process (no action to be taken).
14. Director's Report.

Action Items

15. Park Mgmt. – Resolution to Rename Brown County's Suamico Boat Launch to Neil L. Lafave Suamico Boat Launch.
16. Park Mgmt. – Resolution to Approve Gas Line Easement Regarding the Devils River State Trail.
17. NEW Zoo. – Budget Adjustment Request (19-106): Any increase in expenses with an offsetting increase in revenue.
18. NEW Zoo – Budget Adjustment Request (19-107): Any allocation from a department's fund balance.
19. Communication from Supervisor Tran: For short-term sales, waive fees for homeless persons staying at the campground. *Referred from December 2019 County Board.*

Other

20. Such other matters as authorized by law.
21. Adjourn.

John Van Dyck, Chair

Notice is hereby given that action by Committee may be taken on any of the items which are described or listed in this agenda.

Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.



JANUARY 2020

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			1 HAPPY NEW YEAR	2 Admin 5:30 pm	3	4
5	6 Exec Cmte 5:30 pm	7	8 Public Safety 5:00 pm	9	10	11
12	13	14	15 Mental Health Treatment Subcmte 12:00 pm COUNTY BOARD 7:00 PM	16	17	18
19	20	21 Vets 4:30 pm	22 Human Services 6:00 pm	23	24	25
26	27 Land Con 6:00 pm PD&T 6:15 pm	28	29	30 Ed & Rec 5:30 pm	31	

BROWN COUNTY COMMITTEE MINUTES

- Library Board (December 19, 2019)
- Neville Public Museum Governing Board (January 13, 2020)
- Solid Waste Board (November 18, 2019)

To obtain a copy of Committee minutes:

https://www.browncountywi.gov/government/minutes_and_agendas/

OR

Contact the Brown County Clerk's Department

PROCEEDINGS OF THE BROWN COUNTY LIBRARY BOARD

A regular meeting of the Brown County Library Board was held on December 19, 2019 at 5:15 p.m. at the Brown County Central Library, 515 Pine Street, downtown Green Bay

PRESENT: JOHN VAN DYCK, BRIAN ANDERSON, ANNETTE AUBINGER, KAYLA JACOBSON, KATHY PLETCHER, HECTOR RODRIGUEZ and JOHN VANDER LEEST

EXCUSED: MARISSA MELI and DAVID RUNNING

ALSO PRESENT: Sarah Sugden, Linda Chosa, Sue Lagerman, Emily Rogers, and Curt Beyler, (staff). Charlotte Goska, Sobieski and H. James Smet, Green Bay (COVO); Scott Crevier, De Pere; James Morris, Green Bay; Pat Schock, Green Bay; and Peter Parker the 3rd (Brown County).

CALL TO ORDER President Van Dyck called the meeting to order at 5:16 p.m. Brian Anderson, newly appointed, was welcomed to the Board. Van Dyck thanked Kayla Jacobson for her service as her term is ending. Kayla thanked the board. Jayme Sellen was also appointed to the Board. The Board was reminded that emails to the entire group are not allowed as that creates a walking quorum. Issues or Board business must be brought up during a regular meeting of the Board.

APPROVE/MODIFY AGENDA AND MINUTES. It was suggested to move the closed session (items 9-11) to the end of agenda and follow agenda item 13. **Motion** by Pletcher, seconded by Anderson, to approve the modified agenda and minutes. **Motion carried.**

COMMUNICATIONS AND OPEN FORUM FOR THE PUBLIC None.

DISCUSSION AND POSSIBLE RECONSIDERATION – VOTER REGISTRATION EVENTS AND COVO After consultation with Corporation Counsel, action taken tonight would not be a reconsideration, it would be a new motion to reinstitute program. Aubinger contacted the Republican Party and they were unaware of being contacted by COVO. Goska shared a copy of an email of all parties contacted and it included the Republican Party. Aubinger suggested that perhaps it is better to make contact in person.

Motion by Pletcher, seconded by Vander Leest, to open the floor for public comment. **Motion carried.**

Scott Crevier wanted to share his perspective of the activities of the coalition. He serves on the De Pere City Council and is employed by St. Norbert College. He has known of COVO for a few years and has seen them on campus at SNC. He loves the fact that they get people to register to vote and suggested that voices are best heard at the voting box - no matter who you are or what your beliefs are – just register and vote! Additionally, rules often change and there are often several questions related to the registration process and COVO is able to answer them. They are helpful to many people. These are the kinds of organizations we need – more so than the partisan organizations.

Pat Schock is a member of ALA and asked for clarification of meeting room use. Sugden replied the meeting room policy permits use by non-profit organizations at no charge. For-profit organizations must pay a fee. The relationship with COVO has been to work to schedule events at various library locations. These registration events are included in library events calendar and the library has provided signage. Part of partnership is that they have been able to set up in lobby area and active solicitation is not allowed. The change that was voted on eliminated partnerships with all voting organizations. Ten people were registered at the Kress Family Branch last week. People comment on the convenience of the service.

James Morris advocated for COVO to continue their events. Green Bay is not a diverse city (in many ways). He visited the library to do research. It had not dawned on him that he needed to change address and re-register to vote. There is political divide and the key to closing it is education. Having onsite representation is valuable. He believes working with organizations like COVO is educational. H. sent email to all five political parties. Two of the three parties replied. Facebook page has been updated and the “Related Pages,” block has been removed. COVO wants to keep this relationship and they will do what they can to make this relationship work.

Jacobson did some research and commented that Goska, via Twitter, had multiple posts with one-side perspectives; and H. had made donations. Anderson asked if they have made partisan statements in an official capacity. They had not. They are not a registered non-profit. If they were, some restrictions apply to 501(c) 3 organizations. They can do what they are doing as long as they are neutral. If you invite one political party then all have to be invited – they are doing that. If a political party posts on their social media – that is out of their control and the IRS would not revoke their status. With respect to what they do individually is different than what they do as an organization. He would have concerns if those lines were crossed. Anderson used the benchmarks the IRS has as preparation for this meeting. The impression made at the last meeting was that there was a partisan activity. A grant COVO received was available to all organizations and the ACLU printed election date cards. Jacobson expressed concern with the optics. Van Dyck questioned where you draw the line on optics. He was concerned with the Related Pages section on Facebook and that concern has been addressed. Rodriguez has to go back to outcome of service. Several in the community lack the ability to get information. We are not serving them – we need to help our neighbors have their voice. Vander Leest commented that he feels this is a sanctioned Democratic

event at the library (only one party is working with this group). It is not bi-partisan. The library is funded by the taxpayer and resources should be used for educational activities. Vander Leest does not feel it is right to host a one-sided party. He asked for assurances that information gathered is not used for the Democratic Party's purposes. Goska replied that registration is done online or turned in to the municipal clerk. Vander Leest further commented that all other groups who register must be given the same opportunity – therefore treating all parties the same. Rodriguez commented that they have stated their case. If a party does not want to participate with them, it is out of their hands. Pletcher noted COVO did what the Board asked them to do:

1. Related Pages removed from Facebook page
2. Other parties were reached out to

Motion by Jacobson, seconded by Pletcher, to close the floor. **Motion carried.**

Motion by Rodriguez, seconded by Pletcher, to reinstate COVO as a partner and open the same opportunity to other organizations, noting that any organization involved in this particular activity cannot support a candidate, party, or political organization. **Motion carried.** (5-2).

LIBRARY BUSINESS

FINANCIAL MANAGER UPDATE

APPROVE FINANCIAL, AND GIFTS, GRANTS, AND DONATION REPORTS

Financial reports were included in the Board packet. Chosa reported that donations are up over last year in large part due to monies granted by the Friends of the Library for funding requests; personnel costs are under budget. About \$100,000 under budget on personnel. Carryovers will be brought to the board. The books will not be closed until February. **Motion** by Jacobson, seconded by Anderson, to receive and place on file the financial report and November 2019 Gifts, Grants and Donation report as follows:

Brown County Library Gifts, Grants & Donations Report November 2019				
Gifts & Donations				
11/08/19	M. Buresh	50.00	Memorial H. Zeamer	
11/08/19	S. Curtsinger	35.00	Memorial J. Fiddelke	
11/08/19	C. Mangin & Book Club	130.00	Memorial L. Anderson	
11/12/19	P. Pouttu	10.00	CW General	
11/13/19	B. Hendrickson	2,500.00	General Purposes	
11/20/19	Friends of the Brown County Library	20,488.58	Events & Programs Supplies	
11/20/19	Coco's Urban Cottage	48.25	General	
11/20/19	J. Dolar	99.00	Kress Children Collection	
11/20/19	M. O'Brien	50.00	Memorial J. Fiddelke	
11/20/19	T. & P. Radie	50.00	Memorial J. Fiddelke	
11/20/19	J. & J. Thorius	100.00	Memorial J. Fiddelke	
11/20/19	J. Persohn	50.00	Memorial J. Fiddelke	
11/20/19	A. & N. Cerny	20.00	Memorial J. Fiddelke	
11/20/19	J. & C. Hartmann	25.00	Memorial J. Fiddelke	
11/20/19	Cherry Creek North Neighborhood Association	300.00	Memorial J. Fiddelke	
11/21/19	M. Fraley	25.00	Memorial J. Fiddelke	
11/01/19	Ashwaubenon	19.20	Donation Box	
11/01/19	Bookmobile		Donation Box	
11/01/19	East	15.72	Donation Box	
11/01/19	Denmark		Donation Box	
11/01/19	Weyers/Hilliard	67.25	Donation Box	
11/01/19	Customer Service	14.30	Donation Box	
11/01/19	Kress	38.84	Donation Box	
11/01/19	Pulaski	14.50	Donation Box	
11/01/19	Southwest		Donation Box	
11/01/19	Wrightstown		Donation Box	
	Total Donations	\$ 24,147.44		

Motion carried.

FACILITIES UPDATE DoTS is supplying extra cameras and pulling more wire for security cameras at Ashwaubenon Branch. Servers are being built and the Printer project is moving ahead. March 2020 is the expected implementation date. This new system will allow users to print from their own device.

PERSONNEL UPDATE Rogers reported that the library is busy interviewing and hiring. Ann Atkinson is retiring after 44 years from the Southwest Branch and an open house will be held on December 30 from 1-3pm. Also retiring is Connie Doucette, a Technical Services Clerk who has been with the library for 21 years. New hires include a 20-hour maintenance worker, Jim Matzke, and a LTE Clerk, Hailey Pritzl at Southwest. Searches include a full-time Library Associate at Southwest; interviews for Safety Officer; LTE Denmark Associate; LTE Clerk at Kress; coming soon - Circulation and Technical Services Clerks, and the Youth Services Manager search.

COMMUNICATIONS/PROGRAMMING UPDATE Lagerman reported that distribution for Give-A-Kid-A-Book wrapped up today after three days. Final numbers are not yet available but early estimates indicate that over 11,000 books were collected and over 4400 children were served – with each receiving two books. At their holiday gathering, the Retired Men's Club passed the hat for Give-A-Kid-A-Book and then matched that amount for a grand total of \$2014.00! Weyers-Hilliard hosted the third annual (live) Reindeer Cheer event, sponsored by the Friends. An added feature was a Lamers shuttle to and from the library to the event's parking at the Community Church. The event was full of things to do and included Santa Claus, Hot Cocoa/Cider, Crafts, Silly Selfie Station, Fancy Family Photo Booth, the Bay Port High School Choir, Cookie Decorating, and an I-Spy Reindeer Activity. The Literacy Link program mentioned last month continues to be worked on. We hope to bring in yet another county partner through Human Services who could provide counseling services.

This month DoTS is upgrading Library file and email services to Office 365. The mailbox migration has caused little disruption.

Lastly, the Wisconsin Library Association annual conference will be held in Green Bay October 27-30, 2020 at the Hyatt/Kl. Lagerman is chairing the Local Arrangements Committee and is on the Sponsorship Committee. She joins nearly 20 other librarians from around the state who are also serving on the conference committee in variety of capacities. The Central Library will host a welcome reception for attendees on October 27. More details to come! It has been seven years since the conference was held here and this is an exciting opportunity for BCL to showcase the great and creative things we do as well as the numerous amenities the city offers. WLA's conference attendance goal is 800.

DISCUSSION AND POSSIBLE ACTION REGARDING STATE DEBT COLLECTION AGENCY CONTRACT AUTHORIZED COLLECTION

ACTIVITIES A summary was included in the packet. The standard agreement cannot be changed (no exclusions or revisions). Chosa suggested that the library contract with TRIP only as the previous approved action cannot be executed. If we want to continue with SDC, it would have to include all activities. More flexibility with TRIP. Once an account is in the system, there is no control. We can control the accounts we send. Van Dyck would like to try it because of the effort put into making the decision. Sugden noted that the library currently send accounts \$50 and over to collection. Rodriguez asked what would work best for the library. Sugden is concerned with the bad press that comes with bank levy. Currently, every account over \$50 is sent to collection with relatively little work. What does the board want collected? Having clear direction from the board would be helpful. Vander Leest noted that the intention is to put more money back into the book budget. Additional revenue (or %) could support new purchases. Different types of accounts can be turned over in batches. Lost items are 42% of outstanding balance. This would be a good start. Anderson commented that eliminating fines brings people in and as stewards of the library; we would rather have patrons using the library. However, as financial stewards, the board needs to proceed with caution. The board is comfortable with giving Administration more flexibility in determining process. Rodriguez noted that something has to be done and likes the suggestion of sending a letter with a timeline as it gives patrons a chance without consequences.

Motion by Vander Leest, seconded by Jacobson, to proceed with aforementioned SDC agreement in full and allow library staff to determine first batch to send and to get started with a portion of the debts to SDC as soon as possible. Staff will report in January.

Motion carried. (6-1)

DISCUSSION AND POSSIBLE ACTION REGARDING RESOURCE LIBRARY AGREEMENT (RLA) **Motion** by Jacobson, seconded by Vander Leest, to approve the 2020 Resource Library Agreement. **Motion carried.**

APPROVE 2020 CLOSURES FOR HOLIDAYS AND STAFF DEVELOPMENT **Motion** by Vander Leest, seconded by Anderson, to approve the 2020 closures for holidays and staff development as presented. **Motion carried.**

PRESIDENT'S REPORT The East Branch remains a high priority. The architect (HGA) is putting a proposal together and it will be available for the Board's review in January. Van Dyck and Pletcher met with UWGB and NWTC and agreed that the discussion was productive and there is a better understanding of what they want and what the library can offer. There are still a lot of moving pieces. Jeff Rafn would like to do a walkthrough and the provost might like to join. Looking at potential academic programs and could happen incrementally. There is a fear among some about crossing the river. Regarding the Ashwaubenon Branch, there is limited space to expand in that region. Staff is tasked with determining how to reach out to community. Criteria is needed to guide future sites. Ideas mentioned to help determine who the library wants to be and for whom, include surveying the community and focus groups. It is important to align the wants of the public with library services. Sugden, Aubinger, and Anderson will work together with the village.

Jacobson left the meeting at 6:55 pm.

LIBRARY DIRECTOR'S REPORT Aubinger asked for clarification about floating collections and the decision to discontinue the practice. In time, the collection will be balanced. In addition to the written report, Sugden reported on a framework for 2020. Goals for the next

year include operational excellence, facilities, funding, contributing to community progress, collaboration, and outreach. These goals will help the library achieve the status it wants. Need to be nimble and flexible to respond to changes. Initiatives: continuing to assess and revamp internal operating structure; developing building programs and proposed footprints for renovated/expanded East, Pulaski and Ashwaubenon branches; and creating a new safety program including procedures, trainings, policies, and protocols. Rodriguez complimented Sugden on documents and commented that the image of the library can serve as a vehicle to connect communities. It is a place of knowledge and wisdom and that is how community needs to see us.

OPEN SESSION: Discussion and Possible Motion to Convene in Closed Session **Motion** by Anderson, second by Rodriguez, to move into closed session at 7:30 pm. **Roll call vote:** Aye: Aubinger, Pletcher, Rodriguez, Anderson, Vander Leest, and Van Dyck. Nay: None. **Motion carried.**

CONVENE INTO CLOSED SESSION pursuant to Wis. Stat. § 19.85(1) (c) for the purposes of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility – Library Executive Director performance evaluation summary.

RECONVENE IN OPEN SESSION: Motion by Anderson, seconded by Aubinger, to reconvene and approve any action recommended in Closed Session at 7:50 pm. **Roll call vote:** Aubinger, Pletcher, Rodriguez, Anderson, Vander Leest, and Van Dyck. Nay: None. **Motion carried.**

Motion by Vander Leest, seconded by Anderson, to approve the second wage increase specified in the offer of employment letter as recommended in Closed Session. **Motion carried.**

OTHER BUSINESS None.

SUCH OTHER MATTERS AS ARE AUTHORIZED BY LAW None.

ADJOURNMENT **Motion** by Rodriguez, seconded by Pletcher, to adjourn the meeting. **Motion carried unanimously.**

Meeting adjourned at 7:52 pm.

Happy Holidays!

NEXT REGULAR MEETING:

January 16, 2020

5:15 p.m.

Central Library

Respectfully submitted,

Sue Lagerman
Recording Secretary

NEVILLE PUBLIC MUSEUM

OF BROWN COUNTY



BRIDGING COMMUNITIES, CONNECTING GENERATIONS
NEVILLEPUBLICMUSEUM.ORG

PROCEEDINGS OF THE BROWN COUNTY NEVILLE PUBLIC MUSEUM GOVERNING BOARD

Pursuant to Section 19.84, Wis. Stats., a meeting of the **Brown County Neville Public Museum Governing Board** was held at 4:30 p.m. on Monday, January 13, 2020 at the Neville Public Museum, 210 Museum Place, Green Bay, Wisconsin

PRESENT: Alex Renard, Kevin Kuehn, Erik Hoyer, Sandy Juno, Bernie Erickson, Paul Ballard and Kramer Rock

ALSO PRESENT: Kevin Cullen, Kasha Huntowski, and Beth Kowalski Lemke

EXCUSED:

CALL MEETING TO ORDER

1. Chair Kuehn called the meeting to order at 4:32PM.
2. **APPROVE/MODIFY AGENDA**
Motion made by Kramer Rock and seconded by Alex Renard to approve the agenda.
3. **Museum Director Report.** Museum Director Lemke informed the Board that the Core Gallery Exhibit Lighting would be installed on Saturday, January 18, 2020, and that she would be onsite with the vendor. She shared she has a punch list for Bluewater to complete during their next visit at the end of January. She shared that the team was working on a media announcement and related programming prior to the gallery grand opening. She requested from the Board support for one free admission public weekend after the member donor reception in late June. The Board unanimously supported the request and asked Director Lemke to seek approval from Education and Recreation Oversight Committee.

Museum Director Lemke discussed the American Alliance of Museums Reaccreditation Core Document Review process. The Board will have from January to February's meeting to review the Disaster Preparedness/Emergency Response Plan. At February's meeting, discussion and possible approval action of the core document would ideally take place allowing the decision to advance to Education and Recreation Oversight Committee. From February to the March meeting, the Board will be asked to review the Collections Management Policy and the Institutional Code of Ethics. At March's meeting, discussion and possible approval action of the core document would ideally take place allowing the decision to advance to Education and Recreation Oversight Committee. The Institutional Strategic Plan review and approval will take place later in 2020.

Regarding outreach and advocacy Museum Director Lemke shared the team focus of promoting "Amazing Dinosaurs" and the Grand Opening of the Core Gallery to the public at outreach events.

Museum Director Lemke reported the 2019 department budget expenses and revenues through November were less than the reforecast projections from June. Discussion ensued; no action taken.

4. **Such other matters as authorized by law:**
Museum Director Lemke updated the Board on the blockage on the steam condensate pipe. It ended up being in the vertical piping in the piping chase. It was packed full of fiberglass piping that had been broken down creating approximately twelve inches of blockage. The vendor recommended the department start thinking about replacing the fiberglass condensate piping with carbon steel pipe. A second vendor was able to patch the three cut areas. Director Lemke will work with Facilities to get the system back online as well as getting a quote

as recommended for carbon steel pipe and on a quote for replacement with fiberglass pipe.

The next scheduled meeting of the Neville Public Museum Governing Board will be February 10, 2020.

2020 meeting dates are as follows: March 9, 2020 (Vice Chair runs meeting), April 13, 2020 (Vice Chair runs meeting), May 11, 2020, July 13, 2020, August 10, 2020, September 14, 2020, October 12, 2020, November 9, 2020, and December 14, 2020.

Discussion ensued, no action taken.

5. Adjournment. Chair Kuehn, called the meeting to an end at 4:56 PM. Motion made by Bernie Erickson and seconded by Paul Ballard to approve.

PORT & RESOURCE RECOVERY DEPARTMENT

Brown County

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DEAN R. HAEN

DIRECTOR

PROCEEDINGS OF THE BROWN COUNTY SOLID WASTE BOARD

A regular meeting was held on **Monday, November 18th, 2019**
at the Brown County Resource Recovery Facility, 2561 S Broadway, Green Bay, WI 54304

1) Call to Order:

The meeting was called to order by Solid Waste Board Chair John Katers at 2:30 pm.

2) Roll Call:

Present: John Katers, Chair
Mark VandenBusch, Vice-Chair
Norb Dantine
Michael Lefebvre
Mike VanLanen
Bud Harris
Dave Landwehr

Excused: Doug Martin

Un-Excused: Bill Seleen

Also Present: Dean Haen, Brown County P&RR
Mark Walter, Brown County P&RR
Samantha Jerome, Brown County P&RR
Chris Anderson, Foth
Tom VandeWettering, Interested Party

3) Approval/Modification – Meeting Agenda

A motion to approve the agenda was made by Mike VanLanen and seconded by Norb Dantine. Unanimously approved.

4) Approval/Modification – Meeting Minutes of September 16th, 2019

A motion to approve the September 16, 2019 meeting minutes was made by Norb Dantine and seconded by Dave Landwehr. Unanimously approved.

5) Announcements/Communications

Dean Haen updated the Solid Waste Board on the County Board's approval of the 2020 budget as presented.

6) Foth Contract Extension

Mr. Haen stated that the Brown County Resource Recovery Department recommends approval to extend the contract with Foth for another three years. Foth will assist with

opening the new South Landfill and with the first year of operation. Foth agreed to no rate increase unless CPI-W exceeds 3% in any year..

A motion to approve the Foth Contract Extension for the next three year was made by Mike VanLanen and seconded by Mark Vandebusch. Unanimously approved.

7) Transfer Station Scale Project

Chad Doverspike showed photos of the new scale, scale house, and kiosks built at the Waste Transfer Station. He also informed the Solid Waste Board that both scales now have RFID readers and stop lights. The remodeled scalehouse is set closer to the first scale and allows for a better line of sight for the scale operator. Electronic signage is soon to be installed. These electronic signs will allow the department the ability to change the messages on the signs to fit the Transfer Station's needs.

8) PFAS

Mr. Haen informed the Solid Waste Board of a new contaminant of concern called PFAs. PFAs are found in ground and surface water. The most common uses include: Teflon pan coating, Gortex garments, stain resistant furniture & carpets and fire retardants among many other products. This contaminant has been around since the early 1940s. Humans are exposed to PFAs through drinking water, dust, clothing, soaps, lotions, and other products. The EPA put together a drinking water standard for PFAs of 70 parts per trillion. Wisconsin is setting their drinking water standard at 20 parts per trillion and setting standards for 36 of the most common 4,500 types of PFAs.

As a landfill, Brown County is not a generator of this contaminant, however it does receive materials containing PFAs and therefore is a cause for concern.

9) South Landfill

Mr. Haen explained that the Department received a Plan of Operation completeness letter for the South Landfill (SLF) from the WDNR. The WDNR has up to 90 days to review the submittal.

The Department will start sampling the private wells for the first of eight rounds of background sampling.

Mr. Doverspike explained that excavation bids are set to begin December 2019-January 2020 with excavating beginning May 1st, 2020. Plans to fence the property next year are also being made.

10) Letter of Support for Outagamie NW Landfill

Mr. Haen stated that Outagamie is pursuing a Northwest landfill. The WDNR would not give them a feasibility determination without a letter of support from both Winnebago and Brown counties demonstrating a need for additional disposal capacity. Any use of this landfill will only occur under a new BOW agreement.

11) Utilization Strategy for Rate Stabilization Fund

Mr. Haen stated that the goal from 2012 was to have \$1million in the Rate Stabilization fund for the SLF and right now, the fund has \$1.1 million. The County is working with its

largest municipal customers to determine the best way to utilize this fund so it can be a point of discussion during the formation of new agreements.

Mr. Haen's recommendation for the use of the fund is for the municipalities to see an increase of \$2 per ton over 4 years to reach the estimated rate increase of \$8 per ton instead of an \$8/ton rate increase the day the landfill opens. This option will, however, require the need for an extra \$400,000 be added to the rate stabilization fund to offset the tipping fee increase for 4 years.

12) Gas-to-Energy Project

Mr. Doverspike announced that all of the Gas-to-Energy equipment that was used at the East Landfill for the past 10 years was sold on Wisconsin Surplus for \$40,000. All of the taxes and Wisconsin Surplus fees were paid by the buyer. Currently, all of the equipment is still in the building, but has been decommissioned. The buyer plans on paying rent to keep the equipment in the building until they have a buyer for the equipment.

Bud Harris asked if the project ended up being cost effective to which Mr. Haen answered that between the money that it made during its run and the selling of the used equipment, the County may have at best broke even. The initial plan was to make several million dollars with the project, but the landfill did not produce as much gas as initially estimated. Staff will prepare a summary of the project and report back to Solid Waste Board.

13) Director's Report

Mr. Haen mentioned that it would be in the best interest of the County to hire its own Transfer Station heavy equipment operators. An analysis will be shared with the Board upon completion.

Starting January 1, 2020, Brown County will charge customers \$25 per frozen load for roll-offs as it takes time to scrape out frozen material. There has been some push back regarding this change.

Dirty shingles are no longer accepted for recycling. They can be disposed of along with regular refuse. Clean shingles are still being accepted for recycling.

The next Solid Waste Board Meeting will be in January 2020.

14) Such other Matters as Authorized by Law

No other matters.

15) Adjourn

A motion to adjourn was made by Norb Dantine and seconded by Dave Landwehr. Unanimously approved. Meeting adjourned at 3:49 pm.